

ACCREDITATION FACTSHEET

Army University Officer Training Corps



» QUALIFICATIONS SUMMARY

The Army University Officer Training Corps (UOTC) course has been accredited by CMI at **CMI Level 5 in Leadership and Management** with a Total Qualification Time of 70 hours and 130 hours for the Award and Certificate respectively.

These qualifications are for the development of the role and skills of managers. These qualifications aim to develop personal management capabilities, make effective use of information in decision-making, operations and the development of the skills in managing people.

CMI qualifications at Level 5 portray practical skills and competences that are rated in academic terms as being comparable to Foundation Degrees and Higher National Diplomas (HND).

» QUALIFICATION OVERVIEW

Option 1: **No additional work required.** By completing MLDP 1 & 2 or Modules A and B you have met the criteria to be accredited with the CMI Level 5 Award in Management and Leadership (see Table 1 below). This unit is about leadership skills and the understanding of ethical and cultural issues within the organisation, styles of leadership, and achievement of goals through team involvement.

Table 1 – Option 1 CMI Level 5 Award in Management and Leadership

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
5012V2	Being a leader	7	N/A

No additional work is required by you: proof of successful completion of your CMI related UOTC training (course reports for Modules A and B or a copy of your TAFMIS printout showing Modules A and B successfully completed) will make you eligible for this qualification

Option 2: **Additional work required.** Those who have completed Modules A and B can top up their qualification to a level 5 Certificate in Management and Leadership by completing a Personal Development Plan (PDP) (see Table 2 below). This unit is about improving individual management and leadership skills through the assessment, planning, and implementation of personal professional development, and support / promotion of staff welfare. This will allow you to reflect the learning you experience through carrying out such duties as event organisation, charitable work etc.

Table 2 – Option 2 CMI Level 5 Certificate in Management and Leadership

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
5012V2	Being a leader	7	N/A
5001V2	Personal Development as a Manager and Leader	6	Yes - PDP

To acquire unit 5001V2, in addition to unit 5012V2, you are required to complete a PDP and submit this for external moderation. It is recommended that you register before the end of your training in order to take advantage of studying membership which will support your work for unit 5001V2 and may also help you with your studies.

Guidance with regard to completing a PDP is available from CMI web resources and also from your UOTC CO. Once completed, discuss your PDP with your Training Officer (or UOTC CO), obtain comment and sign-off by your 1RO before submitting to CMI. At the same time, you should submit evidence of successful UOTC training directly to CMI (same address as registration). Certification will not commence until moderation of PDP and evidence of successful completion of UOTC training completion are verified.



REGISTRATION & COSTS

Registration. You may register at any time using the web registration form; however, certification cannot take place without proof of successful completion of MLDP 1 & 2 or Modules A and B. The advantage of early registration is the granting of studying membership which may help you with your studies. Once you have subsequently forwarded completion evidence to CMI, allow a minimum of 6 weeks for receipt of certification.

Register using the registration form on the CMI web, which you can download and either fax or post to the CMI (details on the form). Visit the web www.managers.org.uk/officercadets and complete the registration form in conjunction with this factsheet. Please provide evidence that you have successfully completed your training, and the remittance.



CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

These qualifications can be built upon to add further units and so present an excellent opportunity for Continuing Professional Development. As they are accredited on to the national Regulated Qualification Framework (RQF) they are readily recognised by civilian organisations.

For further enquiries call CMI on **01536 207496** or e-mail to qualifications@managers.org.uk