

Learner Information

CMI Level 2 Diploma in Team Leading (QCF)

601/0500/8



ABOUT THIS QUALIFICATION

This qualification is a Vocationally Related Qualification (VRQ) that is aimed at new or aspiring team leaders to support the development of knowledge and skills in leading a team.

The qualification is accredited on to the Qualifications and Credit Framework (QCF) and is regulated by Ofqual in England, Wales and Northern Ireland.

Upon successful completion of this qualification, you will have achieved 38 QCF credits.

It is expected that you will undertake 130-135 hours of Guided Learning, which could include teacher supervised or directed study time, over a maximum of three years.

This qualification is not part of an apprenticeship framework.

WHAT DOES THIS QUALIFICATION COVER?

By undertaking this qualification, you will be developing your skills in leading a team, achieving team and organisation objectives, and contributing to planning, problem solving and decision making.

There are six mandatory units consisting of a total of 33 Credits to complete, and these units covering personal development; communicating with a team; controlling resources; building working relationships; developing team needs; and providing customer service. You will then be required to select an additional 5 Credits from optional unit group.

Mandatory Group A

- Personal development as a team leader
- Communicating with a team
- Controlling resources
- Building work relationships
- Developing team needs
- Providing customer service

Optional Group B

- Monitoring team performance
- Being a team leader
- Introduction to team leading
- Understanding corporate social responsibility

Further information on this qualification can be found [here](#).

WHO CAN TAKE THIS QUALIFICATION?

This qualification is suitable for Learners from age 14 and who are a new or aspiring to the role of team leader.

There are no specific entry requirements for this qualification, but as a Learner you will be ideally to be working within an organisation or role where they can demonstrate skills and apply knowledge. Alternatively, you could draw on previous experience within an organisation or use an organisation you are familiar with.

WHAT COULD THIS QUALIFICATION LEAD TO?

This qualification is supported by Employers, who agree that it provides skills and knowledge for individuals entering the management sector in roles including, but not limited to:

- Team Leader
- Supervisor
- Floor Leader
- Team Coordinator
- Helpdesk Manager
- Trainee Supervisor

After completion of this qualification, you can also continue your learning and progress on to the following qualifications:

- Intermediate Level Apprenticeship
- CMI Level 3 Qualifications in First Line Management (QCF)
- CMI Level 3 Qualifications in Coaching and Mentoring (QCF)

You may also wish to progress on to a similar qualification with another Awarding Organisation.

There is no other qualification offered by CMI that is directly equivalent.

The qualification is part of a suite of Team Leading qualifications, with smaller options available:

- CMI Level 2 Award in Team Leading (QCF) - 601/0498/3 - lets you develop your knowledge of the roles and responsibilities of a team leader by focusing on specific skills areas.
- CMI Level 2 Certificate in Team Leading (QCF) - 601/0499/5 - gives you a broader knowledge of team leading skills while focusing on the specific leadership areas appropriate to you and your workplace.

With a more comprehensive structure, our Level 2 Diploma in Team Leading (QCF) gives you all the key skills and competencies you'll need to become an effective team leader.

WHO SUPPORTS THIS QUALIFICATION?

This qualification is supported by Employers including Barnsley Metropolitan Borough Council, GSM Graphic Arts, Serco, G4S and Hanover Housing for the job roles specified above.

Chartered Management Institute (CMI) is a professional body – and the only chartered body - for management and leadership. Once registered for this qualification, you will automatically become a studying member, and upon completion will be eligible to become an Affiliate member.

There are no formal agreements for entry on to a Higher Education programme or course.