

ACCREDITATION FACTSHEET

Army SNCO CLM



» QUALIFICATIONS SUMMARY

When reading a qualification factsheet please always check the dates of course completion to obtain the correct qualification detail.

The SNCO CLM course has been accredited by CMI to the **CMI level 3 Diploma in Management and Leadership** with a Total Qualification Time of 610 hours and the **CMI Level 4 Diploma in Management and Leadership** with a Total Qualification Time of 470 hours.

These qualifications are for the development of the role and skill of managers. These qualifications aim to develop personal management capabilities, make effective use of information in decision-making, operations and the development of the skills in managing people. **You may be eligible for Army Skills Offer funding for this qualification.**

CMI qualifications at Level 3 are developed for junior managers, supervisors and first line managers who have operational responsibility for a defined area of activity and who wish to build on and develop their existing management skills and knowledge. This qualification gives junior managers the communication and motivational skills to help improve operational efficiency and portray practical skills and competences that are rated in academic terms as being comparable to General Certificate in Education.

CMI qualifications at Level 4 portray practical skills and competences that are rated in academic terms as being comparable to Higher National Certificates (HNC).

The course has also been accredited by CMI to the **CMI Level 5 Certificate in Management and Leadership** and, with additional work, you may obtain the **CMI Level 5 Award in Coaching and Mentoring**. These qualifications are designed for practicing middle managers and those aspiring to senior management who want to develop their core management skills. **These qualifications do not currently attract Army Skills Offer funding but SLCs may be eligible.**

CMI qualifications at Level 5 portray practical skills and competences that are rated in academic terms as being comparable to Foundation Degrees and Higher National Diplomas (HND).

» QUALIFICATION OVERVIEW

Option 1: **No additional work required.** Please check course completion dates on CMI web pages to confirm entitlement.

By completing the SNCO course you have met the criteria to be accredited with the CMI Level 3 Diploma in First Line Management. (See Table 1 below) You may be eligible for Army Skills Offer funding for this qualification.

Table 1 – Option 1 CMI Level 3 Diploma in First Line Management

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
3001V1	Personal development as a first line manager	6	N/A
3002V1	Resource planning	6	N/A
3003V1	Meeting stakeholder needs	6	N/A
3004V1	Managing and communicating information	6	N/A
3005V1	Identifying development opportunities	6	N/A
3007V1	Maintaining quality standards	6	N/A
3008V1	Improving team performance	7	N/A
3009V1	Management communication	6	N/A
3010V1	Being a leader	6	N/A

Option 2: **No additional work required.** By completing the SNCO course you have met the criteria to be accredited with the CMI Level 4 Diploma in Management and Leadership. (See Table 1 below) You may be eligible for Army Skills Offer funding for this qualification.

Table 2 – Option 1 CMI Level 4 Diploma in Management and Leadership

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
4001V1	Managerial styles and behaviours	6	N/A
4002V1	Managing stakeholders' expectations	7	N/A
4003V1	Understanding organisational culture, values and behaviours	7	N/A
4006V1	Management and leadership influencing skills	7	N/A
4007V1	Managing interviews	7	N/A
5001V1	Personal development as a manager and leader	6	N/A
5012V1	Being a leader	7	N/A

Option 3: **Additional work required.** You can increase the size of the CMI Level 4 Diploma in Management and Leadership to 54 credits by completing one externally assessed assignment adding one unit: Management report writing. This may make SLC eligible.

Table 3 – Option 2 CMI Level 4 Diploma in Management and Leadership

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
4005V1	Management report writing	7	Complete External Assessment

Option 4: **Additional work required.** You can add a CMI Level 5 Award in Coaching and Mentoring by completing one externally assessed assignment adding one unit: Introduction to management coaching and mentoring. This may make SLC eligible.

Table 4 – Option 3 CMI Level 5 Award in Management Coaching and Mentoring

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
5014V1	Introduction to management coaching and mentoring	6	Complete External Assessment

Option 5: **No additional work.** You can add a CMI Level 5 Certificate in Management and Leadership by taking this option. Note that by itself this option is not eligible for SLCs and in addition does not currently attract Army Skills Offer funding.

Table 5 – Option 4 CMI Level 5 Certificate in Management and Leadership

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
5001V1	Personal development as a manager and leader	6	N/A
5012V1	Being a leader	7	N/A

» REGISTRATION & COSTS

Register using the registration forms on the CMI web, which you can download and either fax or post to the CMI (details on the form). Visit the web www.managers.org.uk/mod and click on **CMI qualifications**. Please complete the registration forms in conjunction with this factsheet. Please provide evidence that you have successfully completed your training, and the remittance.

» CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

These qualifications can be built upon to add further units and so present an excellent opportunity for Continuing Professional Development. As they are accredited on to the national Regulated Qualification Framework (RQF) they are readily recognised by civilian organisations.

For further enquiries call CMI on **01536 207496** or e-mail to qualifications@managers.org.uk