

ACCREDITATION FACTSHEET

Airman's Command Squadron RAF Halton
Staff Induction Course (ACSIC)



» QUALIFICATIONS SUMMARY

The RAF Airman's Command Squadron RAF Halton Staff Induction Course (ACSIC) has been accredited at **CMI Level 5 in Management Coaching and Mentoring** with Total Qualification Time of 240 hours for the Certificate and additional hours for the Diploma, respectively.

These qualifications are designed to support managers in the development of management coaching and mentoring skills, and to identify the links between coaching, mentoring and the achievement of business goals.

CMI qualifications at RQF Level 5 portray practical skills and competences that are rated in academic terms as being comparable to Foundation Degrees and Higher National Diplomas (HND).

» QUALIFICATION OVERVIEW

Option 1: **No additional work required.** The ACSIC programme is designed around the CMI level 5 coaching and mentoring qualification sharing the same training objectives as the CMI qualification learning outcomes. New instructors undertake induction and Walkers' Courses and by completing the ACSIC course you have met the criteria to be accredited with the CMI Level 5 Certificate in Management Coaching and Mentoring. (See Table 1 below)

Table 1 – Option 1 CMI Level 5 Certificate in Management Coaching and Mentoring

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
5014V1	Introduction to management coaching and mentoring	6	N/A
5015V1	Management of coaching and mentoring	6	N/A
5016V1	Using coaching and mentoring skills as a manager	6	N/A
5017V1	Coaching practice and theory	6	N/A

Option 2: **Additional evidence required.** Subsequent instructor development comprises additional elements of the Walkers' Course and the assuming of additional responsibility following graduated supervision. To acquire a CMI level 5 Diploma in Management Coaching and Mentoring you will need to produce additional evidenced from your coaching log in addition to that evidenced gathered whilst completing the ACSIC course. This normally takes 12 to 15 months and will attract additional units that make up the diploma (see Table 2 below). Successful accreditation will be subject to CMI moderator scrutiny of candidate portfolios.

Table 2 – Option 2 CMI Level 5 Diploma in Management Coaching and Mentoring

UNIT CODE	UNIT TITLE	CREDITS	ADDITIONAL WORK
5014V1	Introduction to management coaching and mentoring	6	N/A
5015V1	Management of coaching and mentoring	6	N/A
5016V1	Using coaching and mentoring skills as a manager	6	N/A
5017V1	Coaching practice and theory	6	N/A
Tbc	To be agreed with CMI Moderator beforehand	Tbc	Yes
Tbc	To be agreed with CMI Moderator beforehand	Tbc	Yes
Tbc	To be agreed with CMI Moderator beforehand	Tbc	Yes

» REGISTRATION & COSTS

Register using the registration form on the CMI web, which you can download and either fax or post to the CMI (details on the form). Visit the web www.managers.org.uk/raf-quals and click on **CMI qualifications**. Please complete the registration form in conjunction with this factsheet. Please provide evidence that you have successfully completed your training, and the remittance.



CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

These qualifications can be built upon to add further units and so present an excellent opportunity for Continuing Professional Development. As they are accredited on to the national Regulated Qualification Framework (RQF) they are readily recognised by civilian organisations.

For further enquiries call CMI on **01536 207496** or e-mail to qualifications@managers.org.uk