

CMI LEVEL 2 IN TEAM LEADING

QUALIFICATION FACTSHEET

QUALIFICATION PURPOSE

These qualifications are designed for team leaders, to support the development of their skills in leading a team, making sure that the team's work achieves organisational objectives, and contributes to planning, problem solving and decision making.

QUALIFICATION CODES

CMI CODE	QUALIFICATION TITLE	QUALIFICATION REFERENCE NUMBER
2A1V2	CMI Level 2 Award in Team Leading	601/0498/3
2C1V2	CMI Level 2 Certificate in Team Leading	601/0499/5
2D1V2	CMI Level 2 Diploma in Team Leading	601/0500/8

KEY DATES

These qualifications are regulated from 1st September 2013, and the operational start date in CMI Centres is 1st January 2014. This qualification will be reviewed from time to time, for more information see the CMI External Qualification List.

RULES OF COMBINATION

CMI Level 2 Award in Team Leading

Learners need to complete any combination of units to a minimum of 5 credits. The minimum Total Qualification Time is 50 hours, including 15 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
Unit 2001V1	Personal development as a team leader	6	20	60
Unit 2002V1	Communicating with a team	5	20	50
Unit 2003V1	Monitoring team performance	5	20	50
Unit 2004V1	Controlling resources	6	20	60
Unit 2005V1	Building work relationships	5	15	50
Unit 2006V1	Developing team needs	6	20	60
Unit 2007V1	Providing customer service	5	15	50
Unit 2008V1	Being a team leader	5	25	50
Unit 2009V1	Introduction to team leading	6	25	60
Unit 2010V1	Understanding corporate social responsibility	5	20	50

CMI Level 2 Certificate in Team Leading

Learners need to complete any combination of units to a minimum of 15 credits. The minimum Total Qualification Time is 150 hours, including 50 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
Unit 2001V1	Personal development as a team leader	6	20	60
Unit 2002V1	Communicating with a team	5	20	50
Unit 2003V1	Monitoring team performance	5	20	50
Unit 2004V1	Controlling resources	6	20	60
Unit 2005V1	Building work relationships	5	15	50
Unit 2006V1	Developing team needs	6	20	60
Unit 2007V1	Providing customer service	5	15	50
Unit 2008V1	Being a team leader	5	25	50
Unit 2009V1	Introduction to team leading	6	25	60
Unit 2010V1	Understanding corporate social responsibility	5	20	50

CMI Level 2 Diploma in Team Leading

Learners need to complete all Group A units and any combination of units to a minimum of 5 credits from Group B. Learners need to complete a total of 38 credits to achieve this qualification. The minimum Total Qualification Time is 380 hours, including 115 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
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MANDATORY GROUP A

Unit 2001V1	Personal development as a team leader	6	20	60
Unit 2002V1	Communicating with a team	5	20	50
Unit 2004V1	Controlling resources	6	20	60
Unit 2005V1	Building work relationships	5	15	50
Unit 2006V1	Developing team needs	6	20	60
Unit 2007V1	Providing customer service	5	15	50

OPTIONAL GROUP B

Unit 2003V1	Monitoring team performance	5	20	50
Unit 2008V1	Being a team leader	5	25	50
Unit 2009V1	Introduction to team leading	6	25	60
Unit 2010V1	Understanding corporate social responsibility	5	20	50