

# CMI LEVEL 3 MANAGEMENT COACHING AND MENTORING

## QUALIFICATION FACTSHEET

### QUALIFICATION PURPOSE

These qualifications are designed for supervisors and first line managers, to support the development, coaching and mentoring skills and techniques of individuals, teams and achieve objectives.

### QUALIFICATION CODES

CMI CODE	QUALIFICATION TITLE	QUALIFICATION REFERENCE NUMBER
3A2V2	CMI Level 3 Award in Management Coaching & Mentoring	600/9463/1
3C2V2	CMI Level 3 Certificate in Management Coaching & Mentoring	600/9464/3
3D2V2	CMI Level 3 Diploma in Management Coaching & Mentoring	601/0102/7

### KEY DATES

These qualifications are regulated from 1st September 2013, and the operational start date in CMI Centres is 1<sup>st</sup> January 2014. This qualification will be reviewed from time to time, for more information see the CMI External Qualification List.

# RULES OF COMBINATION

## CMI Level 3 Award in Management Coaching and Mentoring

Learners need to complete any combination of units to a minimum of 5 credits. The minimum Total Qualification Time is 50 hours, including 20 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
Unit 3011V1	Principles, skills and impact of coaching and mentoring	7	30	70
Unit 3012V1	Coaching and mentoring for individual and team needs	6	20	60
Unit 3013V1	Managing the coaching and mentoring relationships	5	20	50
Unit 3014V1	Coaching and mentoring processes	7	30	70
Unit 3015V1	Completing the coaching and mentoring process	5	20	50
Unit 3016V1	Coaching and mentoring process evaluation	5	20	50

## CMI Level 3 Certificate in Management Coaching and Mentoring

Learners need to complete any combination of units to a minimum of 13 credits. The minimum Total Qualification Time is 130 hours, including 50 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
Unit 3011V1	Principles, skills and impact of coaching and mentoring	7	30	70
Unit 3012V1	Coaching and mentoring for individual and team needs	6	20	60
Unit 3013V1	Managing the coaching and mentoring relationships	5	20	50
Unit 3014V1	Coaching and mentoring processes	7	30	70

Unit 3015V1	Completing the coaching and mentoring process	5	20	50
Unit 3016V1	Coaching and mentoring process evaluation	5	20	50

### CMI Level 3 Diploma in Management Coaching and Mentoring

Learners need to complete all Group A units and any combination of units to a minimum of 7 credits from Group B. Learners need to complete a total of 37 credits to achieve this qualification. The minimum Total Qualification Time is 370 hours, including 145 Guided Learning Hours.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
<b>MANDATORY GROUP A</b>				
Unit 3011V1	Principles, skills and impact of coaching and mentoring	7	30	70
Unit 3012V1	Coaching and mentoring for individual and team needs	6	20	60
Unit 3013V1	Coaching and mentoring relationships	5	20	50
Unit 3014V1	Coaching and mentoring processes	7	30	70
Unit 3015V1	Completing the coaching and mentoring process	5	20	50
<b>OPTIONAL GROUP B</b>				
Unit 3016V1	Coaching and mentoring process evaluation	5	20	50
Unit 4003V1	Introducing organisational culture, values and behaviour	7	30	70
Unit 4004V1	Managing team dynamics	7	25	70

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Unit 4008V1	Managing equality and diversity	7	30	70
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