

VOLUNTEER OF THE YEAR 2021

Rules and Regulations

ELIGIBILITY

1. To be eligible to participate in the award (as a nominator or a nominee), you must be a current CMI or IC member.
2. In addition, to be eligible to participate in the award (as a nominator or a nominee), you must be a current volunteer member of one of the following CMI volunteer communities (or have been a volunteer member for at least 6 months between 1 September 2019 and 1st February 2021):
 - UK Regional & Devolved Nation Boards and Hubs
 - Overseas Regional Boards - Hong Kong; Malaysia; Sri Lanka; Singapore
 - Board of Companions
 - CMI Women Advisory Committee
 - IC Advisory Committee
 - ChMC Oversight Board
3. Only volunteer members from the above listed volunteer communities can nominate or be nominated.
4. Members can self-nominate, but must include a referee who is also a CMI or IC member, and a volunteer member from one of the above listed volunteer communities.
5. The activity that the volunteer is being nominated for should have taken place between 1st January 2020 and 1st February 2021.

ENTRY PROCESS

1. The award opens on 6th October. The closing date for submitting entries will be **midday Monday 1st March 2021**. No further entries will be accepted after this date.
2. Entries must be submitted using the online forms available from: <https://www.managers.org.uk/community/awards/volunteer-of-the-year/>
3. Entries for the CMI Volunteer of the Year Award will be automatically bound by the competition rules.
4. The award organisers reserve the right to exclude an entry altogether for any legal purpose at their discretion. Nominators will be notified if an entry is excluded in this way.
5. Once entered, the entry cannot be withdrawn.

COMPETITION CATEGORY

CMI Volunteer of the Year

This award recognises outstanding volunteering achievement and contribution to CMI. The winner will have demonstrated CMI's values, and shown a high level of commitment, dedication, leadership and impact that has delivered against CMI's strategic objectives.

SELECTIONS

1. The overall winner will be selected from the shortlisted entries.
2. Only one overall winner will be awarded.
3. The shortlist will feature four nominees and will be announced in March 2021.
4. The overall winner of the CMI Volunteer of the Year Award will be selected from the shortlist and will be announced at the CMI President's Dinner in Spring 2021. Shortlisted entrants should be available to attend the President's Dinner.
5. The winner of the CMI Volunteer of the Year Award will receive a trophy and certificate. These will be presented at the CMI President's Dinner 2021.
6. CMI reserves the right to engage with the individual concerned to jointly promote the CMI Volunteer of the Year Award and the activities of both the individual and CMI.

By entering a submission you:

- a. grant CMI permission to use your name and likeness for the purpose of organising and/or managing the awards, for announcing the winner of the award and for related award purposes;
- b. grant CMI the right to publish the winning entry themselves (including, but not limited to, photos, videos and text). The winner is required to give full cooperation to CMI in connection with their nomination, the awards, prizes or otherwise.

EXCLUSIONS

1. The Chartered Management Institute, its affiliates, subsidiaries and their respective employees, officers, directors, trustees, agents, consultants, contractors and their family members, and members of CMI operational committees are not eligible to participate. (CMI's operational committees include Remuneration Committee; Finance & Audit Committee; Regulation Compliance Committee; Complaints & Investigations Committee; Nominations Committee.)
2. CMI's decisions on all matters concerning the award, including the acceptance of entries, the nomination of winners and any other matters, will be final and binding. No correspondence or discussion will be entered into.
3. For further information and contact details regarding the CMI Volunteer of the Year Award, visit: www.managers.org.uk/volunteeroftheyear

DATA AND GDPR

Data received from those expressing their interest to enter/nominate will only be used to process and manage the entry and for sending direct communications relating to the award and entry process.

Our privacy policy can be viewed at: <https://www.managers.org.uk/policies/privacy-policy>