

REGISTRATION FORM

Army Personnel Centre



ARMY CAREER MANAGER COURSE

Registration for a Recognised Programme, or successful completion of a CMI qualification will result in an automatic offer of 12 months free membership. Details will be emailed once a certificate has been issued.

MANDATORY INFORMATION	
CENTRE NAME	Army Personnel Centre
CENTRE/COURSE NUMBER	C10429187
COURSE DATES	

PROGRAMME DETAILS AND OPTIONS

Certification requires confirmation of successful completion from 1st June 2020. Costs subject to periodic review and VAT at current rate and may change. **Additional work is required for the CMI qualification.** One externally assessed assignment is required – see our website for further information. **This may make SLC eligible.**

ARCM	CMI Level 5 Award in Management and Leadership (5A30) with 4 credits / 40 hours TQT. Including marking fee.	£150 Inc VAT	Select relevant programme by putting 'X' in the box
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If you are already a CMI member, please indicate your membership number	
Service number	
Rank	

CONTACT DETAILS

Title	
Surname (to appear on certificate)	
Forename(s) (to appear on certificate)	
Date of Birth: (dd/mm/year)	

* Required for web access

Mailing Address: Important: this is the address to which your certificates will be sent. It is your responsibility to inform the CMI you change of address	
Civilian Telephone (incl dialing code):	
Email:	

In which language is your assessment being undertaken	English		Welsh		English/Welsh	
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I am happy for you to contact me about CMI matters on the above number/s (please put an 'X' in box)	
I am attaching evidence of successful completion of my training	

PAYMENT OPTIONS

Registrations will only be accepted if accompanied by the appropriate fee. You can pay by cheque or debit/credit card, please indicate accordingly: (Please note Solo and Electron are not accepted)

Cheque		Cheque number:		Cheques made payable to CHARTERED MANAGEMENT INSTITUTE
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Debit/Credit card	Should you wish to pay by credit or debit card please provide a contact number for a member of the team to get in touch and take this payment by phone
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Signature:	Date:	Daytime telephone number:
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REGISTRATION CHECKLIST

Have you..?

- Completed and signed the Registration Form
- Attached the appropriate remittance (cheque or completed credit/debit card details)
- Attached copy of your end of course completion certificate signed by an SO2
- Attached supporting evidence required

Incomplete forms or missing attachments will trigger return and consequent delays.

Allow 6 weeks from submitting registration for receipt of certification.

Please forward these documents to:

**Customer Service Administrator (MoD); Awarding Body; Chartered Management Institute;
Management House; Cottingham Road; Corby; Northamptonshire; NN17 1TT**

Or by electronically to mod.qualifications@managers.org.uk

Any queries please contact us on 01536 207496 or mod.qualifications@managers.org.uk

In submitting this form, you are consenting to receive marketing information about the CMI's products and services. If you wish to opt out of this arrangement, please visit the CMI's data protection site:
www.managers.org.uk/dataprotection