

REGISTRATION FORM

Royal Fleet Auxiliary (RFA)



RFA MANAGEMENT & LEADERSHIP COURSE

Registration for a Recognised Programme, or successful completion of a CMI qualification will result in an automatic offer of 12 months free membership. Details will be emailed once a recognised certificate is awarded.

| MANDATORY INFORMATION | |
|-----------------------|-----------------------------|
| CENTRE NAME | Royal Fleet Auxiliary (RFA) |
| CENTRE/COURSE NUMBER | C10432280 |
| COURSE DATES | |

PROGRAMME DETAILS AND OPTIONS

Certification requires confirmation of successful completion from 1st October 2020. Costs subject to periodic review and VAT at current rate and may change.

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| Recognised Programme (no additional work required) | Royal Fleet Auxiliary Leadership Development Programme | £120 Inc VAT | Select relevant programme by putting 'X' in the box |
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| If you are already a CMI member, please indicate your membership number | |
| Service number | |
| Rank | |

CONTACT DETAILS

| | |
|---|--|
| Title | |
| Surname (to appear on certificate) | |
| Forename(s) (to appear on certificate) | |
| Date of Birth: (dd/mm/year) | |

* Required for web access

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| Mailing Address: Important: this is the address to which your certificates will be sent. It is your responsibility to inform the CMI you change of address | |
| Civilian Telephone (incl dialing code): | |
| Email: | |

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| I am happy for you to contact me about CMI matters on the above number/s (please put an 'X' in box) | |
| I am attaching evidence of successful completion of my training | |

PAYMENT OPTIONS

Registrations will only be accepted if accompanied by the appropriate fee. You can pay by cheque or debit/credit card, please indicate accordingly: (Please note Solo and Electron are not accepted)

| | | | | |
|--------|--|----------------|--|--|
| Cheque | | Cheque number: | | Cheques made payable to CHARTERED MANAGEMENT INSTITUTE |
|--------|--|----------------|--|--|

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| Debit/Credit card | Should you wish to pay by credit or debit card please provide a contact number for a member of the team to get in touch and take this payment by phone |
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| Signature: | Date: | Daytime telephone number: |
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REGISTRATION CHECKLIST

Have you..?

- Completed and signed the Registration Form
- Attached the appropriate remittance (cheque or completed credit/debit card details)
- Attached copy of your end of course completion certificate signed by an SO2
- Attached supporting evidence required

Incomplete forms or missing attachments will trigger return and consequent delays.

Allow 6 weeks from submitting registration for receipt of certification.

Please forward these documents to:

Customer Service Administrator (MoD); Awarding Body; Chartered Management Institute; Management House; Cottingham Road; Corby; Northamptonshire; NN17 1TT

Or by electronically to mod.qualifications@managers.org.uk

Any queries please contact us on 01536 207496 or mod.qualifications@managers.org.uk

In submitting this form, you are consenting to receive marketing information about the CMI's products and services. If you wish to opt out of this arrangement, please visit the CMI's data protection site: www.managers.org.uk/dataprotection