| THIS STATEMENT MUST BE COMPLETED AND ELECTRONICALLY ATTACHED TO THE COMPLETED ASSIGNMENT BEING SUBMITTED TO THE CMI

| **Qualification** |  |
| --- | --- |
| **Unit Number and Title** |  |
| **Centre Name** |  |
| **Learner Name** |  |
| **Learner CMI Number** |  |
| **Date Submitted** |  |

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| I …………………….…….. confirm that the work submitted is my own and that I am the sole author of this completed assignment and the following has been checked prior to submission

| **Requirement Prior to Submission** | **Learner Sign to Confirm** |
| --- | --- |
| The assessment criteria have been used as headings or I have indicated/sign-posted within my work where I feel each assessment criteria has been demonstrated |  |
| Word count is shown on the front sheet and is within the CMI guidelines and I understand that if this is exceeded, it may be returned, unmarked, for editing |  |
| All answers relating to the Assessment Criteria are contained within the body of the text and appendices have not been used |  |
| The work has been checked for spelling and grammar |  |
| All work that is not my own has been referenced using a formal system of referencing  |  |
| Learner name and CMI membership number is identified on each page within the assignment (header or footer) and that each page is numbered |  |

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