

MANAGEMENT BOOK OF THE YEAR 2022

Rules & Regulations.

1. ELIGIBILITY

1. To be eligible for the competition, entries must be full-length books predominantly about management and leadership, published or distributed in the United Kingdom. The book must be available to UK customers, either in shops or from an internet retailer with a UK domain name. The book and all and any rights in it and any part of it must not be the subject of any dispute. If submitting the entry, the party must have authority to enter the book into the competition.
2. For the purposes of the award, a management and leadership book is one that, in the opinion of the judges, falls within the judging criteria for books entered into the competition (see section 3).
3. Entries must be in the English language or in English translation.
4. All books entered for the competition must have been published between 1st January 2021 and 3rd March 2022.
5. Second and subsequent editions of previously published books will not be accepted as entries for the competition. Reprints, paperback editions or digital versions of texts published before the defined publication period will not be eligible.

2. ENTRY & JUDGING PROCESS

6. Books can be entered for the competition by publishers, authors and/or their agent or representative. CMI will also shortlist those books they feel are of the required standard.
7. In 2022 there is an overarching theme for the Competition, which is described in Section 3 below.
8. The closing date for submitting entries is **Thursday 3rd March 2022**.
9. Ebooks and print copy will be accepted.
10. Eight printed copies of each book must be supplied at the point of entry. Bound proofs may be submitted for review and judging on the condition that hard copies are supplied on publication, and these must be received before 3rd March 2022. Entries must be sent **FAO Stacey Bark, CMI, Management House, Cottingham Road, Corby, NN17 1TT**
11. The 2021/22 competition focuses on books that address the changing backdrop against which management and leadership exists and operates (see section 3).
12. Publishers may enter any number of full-length books. Self-published books are not eligible.

13. For publicity purposes, publishers must submit a digital cover image in high resolution (at least 300 dpi). Submitting a sample chapter is recommended but optional.
14. Once entered by the publishers, a book cannot be withdrawn and copies will not be returned. Please note that copies of any ineligible books entered for the competition will not be returned. The competition organisers shall not be responsible for any entries that are lost, mislaid, damaged or delayed in transit.
15. Publishers and authors and their agents/representatives submitting entries for the CMI Management Book of the Year will be automatically bound by the competition rules.

3. COMPETITION SUBJECT: DIFFERENT PERSPECTIVES

16. The overarching theme for this year's competition is 'Different perspectives'. The competition is looking to recognise books that deliver a compelling, enjoyable, insightful read on an issue, or issues, directly related to the changing backdrop against which management and leadership exists and operates. For the overall winner, we will look for a book that offers original and valuable insights into how management and leadership acknowledges the barriers that remain to create fair, inclusive workplaces.
17. We will look for books that explore, for example:
 - How people who think differently bring new perspectives to social issues, organisations and to leadership generally
 - The contribution of diversity and inclusion to teams, organisations and problem-solving
 - The practical steps leaders can take for positive action to create fair, inclusive workplaces and overcome the barriers that remain across ethnicity, socio-economic background, gender, disability and age
 - The relevance of cognitive diversity in leadership and management
 - The role of thinking differently in driving innovation
 - How new solutions to problems are delivered by thinking differently
 - Stories of individual leaders who have succeeded by thinking differently
 - The voice of new people bringing fresh ideas to the world of management and leadership
 - The presentation of new thinking that presents a break with the past

4. JUDGING

18. A longlist of books will be selected by a panel, which includes independent experts, CMI members and representatives from the competition organisers and partners. This process will take place in Spring 2022.
19. Several smaller panels of assessors, each again including independent experts, CMI members and representatives from the competition organisers and partners, will then select a shortlist of approximately four books for consideration. Scoring sheets will be provided for the assessor panels with weighting given to key criteria such as originality; quality of writing; potential for positive impact of the book's central idea. CMI will retain discretionary oversight on the final shortlist.
20. A judging committee will meet in Autumn 2022 to discuss and agree on the overall winner of the CMI Management Book of the Year from the shortlisted books. This will be the entry that, in the opinion of the judges, is the most inspiring, innovative and useful management book of the year. If managers or students of management were to read only one book about the future of management and leadership, this, in the opinion of the judges, is the one they should choose.
21. In the case that their submitted book is either longlisted, shortlisted or wins the overall competition, publishers are encouraged to incorporate a **CMI Management Book of the Year** roundel on the cover of any subsequent reprints, paperback editions or e-book editions of the book. CMI will provide such approved promotional assets to publishers.

22. In the case that their submitted book is longlisted, publishers will be asked to supply additional hard copies of the book, for the use of assessors and judges. Please note that at the end of the judging process any surplus books will be donated to Book Aid, who will distribute the books around the world to communities they feel will benefit from them.
23. Publishers are required to immediately advise the competition organisers if they become aware of any actual or potential dispute affecting any entries, for example intellectual property issues, which could affect the reputation of the book or the competition. Such books will be withdrawn from the Competition.
24. The shortlisted books and the overall winner of the CMI Management Book of the Year will be recognised and announced in Autumn 2022. We would encourage the shortlisted author/s or a representative from the publisher (up to a maximum of 2 people per shortlisted book) to be available to attend any awards ceremony. (Please note that the actual awards event may be subject to change.)

5. EXCLUSIONS

25. The Chartered Management Institute, its affiliates, subsidiaries, and their respective employees, officers, directors, representatives, agents, consultants, contractors and their family members are not eligible to participate and will be disqualified.
26. Judges cannot enter books into the competition and final panel judges should not judge books by colleagues from their own institution.
27. The CMI's decisions on all matters concerning the competition, including the acceptance of entries, the nomination of the winner/s and any other matters, will be final and binding. No correspondence or discussion will be entered into.