

PARTNER AWARDS 2022

Rules and Regulations

SECTION 1: ELIGIBILITY

1. To be eligible to submit a nomination for the CMI Outstanding Apprentice of the Year, the nominating institution/organisation must be a CMI partner between 30th Sept 2020 to 1st May 2022 and the nominee must have been on an active CMI programme during that time.
2. Nominees must be undertaking or have recently completed a CMI qualification, dual accredited qualification and/or apprenticeship linked to the Management and Leadership Apprenticeship Standards.
3. Nominees must be enrolled at CMI partner institutions/organisations and must be enrolled on a CMI qualification, CMI dual accredited or apprenticeship linked to the Management and Leadership Apprenticeship Standards (throughout the awarding year).
4. Individuals may not nominate themselves.
5. Only one student, per cohort, per CMI-accredited course can be nominated each year.

SECTION 2: ENTRY PROCESS

1. For the purpose of the CMI Outstanding Apprentice of the Year, a year runs from the 1st September to 31st August
2. The competition opens on 11th November 2021. The closing date for submitting entries will be **midnight on Sunday 1st May 2022**. No further entries will be accepted after this date.
3. All nominations received will be eligible for submission for regional and national recognition. The cut off date for the annual regional and national awards is 31st August.
4. Entries must be submitted using the online forms available from: <https://www.managers.org.uk/community/awards/partner-awards/apprentice-of-the-year/>
5. Entries for the CMI Partner Awards will be automatically bound by the competition rules.
6. The competition organisers reserve the right to move a submission from one category to another should it be deemed to be a better fit against the category criteria, or exclude an entry altogether for any legal purpose at their discretion. Nominees will be notified if an entry is moved or excluded in this way.
7. CMI reserves the right to remove any category from the competition at their own discretion.
8. Once entered, the entry cannot be withdrawn.

SECTION 3: COMPETITION CATEGORY

CMI Outstanding Apprentice of the Year

The CMI Outstanding Apprentice the Year is awarded to an individual who is recognised for their outstanding achievements where they are making a positive impact on their course, in the workplace, or other management and leadership settings to advance themselves, their organisation and the community around them.

SECTION 4: SELECTION

1. Each nominee will automatically be considered for the Regional and National Awards.
2. The overall winner will be selected from the shortlisted entries.
3. Only one overall winner will be awarded.
4. The shortlist will feature three nominees and will be announced in June 2022
5. The overall winner of the CMI Outstanding Student of the Year will be selected from the shortlist and will be announced at the CMI Partner Conference in Autumn 2022. Shortlisted entrants should be available to attend the CMI Partner Conference.
6. The overall winner of the CMI Outstanding Student of the Year will receive a trophy and certificate. These will be presented at the CMI Partner Conference 2022.
7. CMI reserves the right to engage with the individual or institution concerned to jointly promote the CMI Partner Awards and the activities of both the individual and the CMI. By entering a submission you:
 - a. grant CMI permission to use your name and likeness for the purpose of organising and/or managing the awards, for announcing the winner of the awards and for related award purposes;
 - b. grant CMI the right to publish winning entries themselves (including, but not limited to, photos, videos and text). All winners are required to give full cooperation to CMI in connection with their entry, the awards, prizes or otherwise.

SECTION 5: EXCLUSIONS

1. The Chartered Management Institute, its affiliates, subsidiaries, and their respective employees, officers, directors, representatives, agents, consultants, contractors and their family members are not eligible to participate and will be disqualified.
2. Judges cannot enter nominations into the competition and judges should not judge entries by colleagues from their own institution or organisation.
3. CMI's decisions on all matters concerning the competition, including the acceptance of entries, the nomination of winners and any other matters, will be final and binding. No correspondence or discussion will be entered into.
4. For further information and for contact details regarding the CMI Partner Awards, visit <https://www.managers.org.uk/community/awards/partner-awards/>

SECTION 6: GDPR

Data received from those expressing their interest to enter/nominate will only be used to process and manage the entry and for sending direct communications relating to the award and entry process.

Our privacy policy can be viewed at: <https://www.managers.org.uk/about-cmi/governance/policies/data-privacy/>