

# CHARTERED MANAGER OF THE YEAR 2023

## Rules and Regulations.

### ELIGIBILITY

1. To be eligible to enter in the award, you must be a current CMI Chartered Manager as of 1st May 2023.
2. The initiative/activity that is referred to in the submission should be current and/or have taken place within the last 12 months.

### ENTRY PROCESS

1. The competition opens on 10th January 2023. The closing date for submitting entries will be **midnight 1st May 2023**. No further entries will be accepted after this date.
2. Entries must be submitted using the online forms available from:  
<https://www.managers.org.uk/community/awards/chartered-manager-of-the-year/>
3. Entries for the CMI Chartered Manager Award will be automatically bound by the competition rules.
4. The competition organisers reserve the right to exclude an entry altogether for any legal purpose at their discretion. Nominees will be notified if an entry is excluded in this way.
5. Once entered, the entry cannot be withdrawn.

### COMPETITION CATEGORY

#### CMI Chartered Manager of the Year

This award recognises an individual's outstanding achievement and impact on their own development, their role and on their organisation. The winner will demonstrate their exceptional management and leadership skills and their commitment to personal and professional development.

## SELECTIONS

1. The overall winner will be selected from the shortlisted entries.
2. Only one overall winner will be awarded.
3. The shortlist will feature four nominations and will be announced in July 2023.
4. The overall winner of the CMI Chartered Manager Award will be selected from the shortlist and will be announced at an Awards ceremony in Autumn 2023.
5. The winner of the CMI Chartered Manager Award will receive a trophy and certificate. These will be presented at an Awards ceremony in Autumn 2023.
6. CMI reserves the right to engage with the individual or employer concerned to jointly promote the CMI Chartered Manager Award and the activities of both the individual and CMI.
7. By entering a submission you:
  - a. grant CMI permission to use your name and likeness for the purpose of organising and/or managing the awards, for announcing the winner of the award and for related award purposes;
  - b. grant CMI the right to publish the winning entry themselves (including, but not limited to, photos, videos and text). The winner is required to give full cooperation to CMI in connection with their entry, the awards, prizes or otherwise.

## EXCLUSIONS

1. The Chartered Management Institute, its affiliates, subsidiaries and their respective employees, officers, directors, agents, consultants, contractors and their family members are not eligible to participate and will be disqualified.
2. Judges cannot enter nominations into the competition and judges should not judge entries by colleagues from their own institution.
3. CMI's decisions on all matters concerning the competition, including the acceptance of entries, the nomination of winners and any other matters, will be final and binding. No correspondence or discussion will be entered into.
4. For further information and for contact details regarding the CMI Chartered Manager of The Year Award, visit: <https://www.managers.org.uk/community/awards/chartered-manager-of-the-year/>

## DATA AND GDPR

Data received from those expressing their interest to enter or to make a nomination will be used for the following purposes:

- (i) to process and manage the entry
- (ii) to administer the competition

(iii) for sending direct communications relating to the award and entry process.

In addition, by making a submission, each entrant:

- a. grants CMI permission to use their name and likeness for the purpose of organising and/or managing the awards, for announcing the winner of the award and for related award purposes;
- b. grant CMI the right to publish the winning entry themselves (including, but not limited to, photos, videos and text).

Our privacy policy can be viewed at: <https://www.managers.org.uk/policies/privacy-policy>