

# REGISTRATION FORM

ROYAL MILITARY ACADEMY SANDHURST



## » UNIVERSITY OFFICER TRAINING COURSE

Registration for, or successful completion of, a CMI qualification by Armed Forces personnel will result in an automatic offer of 12 months free membership. Details will be emailed once a qualification is awarded.

### MANDATORY INFORMATION

CENTRE NAME	ROYAL MILITARY ACADEMY SANDHURST - UOTC
C10419200	C10419200
COURSE NUMBER	
COURSE DATES	

## » PROGRAMME DETAIL AND OPTIONS

You can top up your qualification to a Level 5 Certificate in Leadership and Management by submitting a completed Personal Development Plan (PDP) against Unit 5001V2 – to do this download the resources at [www.managers.org/army-quals](http://www.managers.org/army-quals). Certification requires confirmation of successful completion from February 2016 onwards of Modules A and B. Costs subject to periodic review and VAT at current rate and may change. **Additional work required.** In order to be eligible for this qualification you need to complete a Personal Development Plan and submit it to CMI. **This will mean that Standard Learning Credits may be eligible.**

<b>UOTC</b>	CMI Level 5 Certificate in Management and Leadership (5C1V2) with 13 credits / 130 hours TQT	<b>£146.00 INC VAT</b>	Select relevant qualification(s) by putting 'X' in the box
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1 If you are already a CMI member, please indicate your membership number:

2 Service number:  3 Rank:

## » CONTACT DETAILS

4 Title:  5 Surname (to appear on certificate):  6 Forename(s) (to appear on certificate):

7 Male  Female  8 Date of Birth\*

\* Required for web access

9 Mailing Address: **Important:** This is the address to which your certificates will be sent. It is your responsibility to inform the CMI should you change your address.

Civilian Telephone (incl dialling code):

Email:

**10 Ethnic Origin**

White UK Heritage	<input type="checkbox"/>	White other (known)	<input type="checkbox"/>	White European	<input type="checkbox"/>	White, type not known	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>	Indian	<input type="checkbox"/>	Black African heritage	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	Black Caribbean heritage	<input type="checkbox"/>	Black, other	<input type="checkbox"/>	Other (known)	<input type="checkbox"/>

**11** In which language is your assessment being undertaken      English     Welsh     English/Welsh

**12** I am happy for you to contact me about CMI matters on the above number/s (please tick box)

**13** I am attaching evidence of successful completion of my training

**» PAYMENT OPTIONS**

Registrations will only be accepted if accompanied by the appropriate fee. You can pay by cheque or debit/credit card, please indicate accordingly: (Please note Solo and Electron are not accepted)

**a.** Cheque:     Cheque number:     Cheques made payable to CHARTERED MANAGEMENT INSTITUTE

**b.** Debit/Credit card:     Debit/Credit Card number:

3 Digit Security Code:     Card Expiry Date:     Issue No:

**14**

Signature	Date:	Daytime telephone number:
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Registration Checklist:** Have you..?

- Completed and signed the Registration Form
- Attached the appropriate remittance (cheque or completed credit/debit card details)
- Attached copy of your end of course completion certificate signed by your 1RO or your TAFMIS printout.
- Completed and submitted your PDP

**Incomplete forms or missing attachments will trigger return and consequent delays.**

*Allow 6 weeks from submitting registration for receipt of certification.*

Please forward these documents to:

**Customer Service Administrator (MoD); Awarding Body; Chartered Management Institute; Management House;  
Cottingham Road; Corby; Northamptonshire; NN17 1TT  
Or by fax: 01536 406810**

**Any queries please contact us on 01536 207496 or [mod@managers.org.uk](mailto:mod@managers.org.uk)**

In submitting this form, you are consenting to receive marketing information about the CMI's products and services. If you wish to opt out of this arrangement, please visit the CMI's data protection site: [www.managers.org.uk/dataprotection](http://www.managers.org.uk/dataprotection)