

SVQ MANAGEMENT AT SCQF LEVEL 9

Q U A L I F I C A T I O N F A C T S H E E T

SVQ9

SVQ in Management at SCQF Level 9

GM6R 49

QUALIFICATION PURPOSE

The SVQ in Management at SCQF Level 9 is designed for middle managers who have a responsibility to manage business processes and contribute to the daily running of an organisation. Although no previous formal qualifications are required to embark on the SVQ, participants will need to demonstrate middle management experience.

ACCREDITATION DATES

This qualification is accredited from 1st July 2017, with a last registration date of 31st May 2022. The last certification date is 31st May 2021.

RULES OF COMBINATION

Learners will need to complete four mandatory units and four optional units (from a choice of 40) in order to achieve the full qualification.

UNIT NUMBER	UNIT NAME	SCQF LEVEL	SCQF CREDITS
MANDATORY			
SBA9	Develop operational plans	8	11
SBA2	Provide leadership in your area of responsibility	8	9
SDD2	Develop and sustain productive working relationships with stakeholders	9	12
SFA3	Manage business processes	9	15
OPTIONAL			

SAA2	Develop your knowledge, skills and competence	7	6
SAA3	Develop and maintain your professional networks	9	10
SBB4	Ensure compliance with legal, regulatory, ethical and social requirements	9	12
SCA2	Plan change	9	15
SCA4	Implement change	8	11
SBA7	Promote equality of opportunity, diversity and inclusion	8	9
SDA2	Recruit, select and retain people	9	14
SDB4	Manage people's performance at work	7	14
SDC2	Support individuals' learning and development	7	6
SDB1	Build teams	7	8
SDB8	Manage conflict in teams	7	5
SDD6	Lead meetings to achieve specific objectives	7	4
SDC4	Coach individuals	7	6
SDA6	Initiate and follow disciplinary procedures	6	6
SDA7	Initiate and follow grievance procedures	6	6
SEA3	Manage the use of financial resources	8	14
SDA5	Manage redundancies	7	5
SEA2	Obtain finance from external sources	10	18
SEC5	Use information to take effective decisions	8	4
SEB1	Provide healthy, safe, secure and productive working environments and practices	7	7
SFA5	Manage projects	8	11
SEB3	Manage physical resources	8	5
SEB4	Manage the environmental and social impacts of your work	8	4
SFE3	Prepare for and participate in quality audits	8	6
SBB2	Develop, maintain and evaluate business continuity plans and arrangements	10	11
SCA1	Identify and evaluate opportunities for innovation and improvement	10	12

SBB3	Manage corporate social responsibility (CSR)	8	14
SCA3	Engage people in change	10	8
SCA5	Evaluate change	9	6
SDA4	Manage the redeployment of people	7	7
SDB7	Manage flexible working	8	8
SDD5	Manage conflict in the broader work environment	9	7
SEA1	Identify and justify requirements for financial resources	10	8
SED1	Decide whether to produce or buy in products and/or services	9	6
SFA4	Manage programmes	10	9
SFC1	Plan and monitor the work of sales teams	9	5
SEC3	Develop knowledge and make it available	9	4
SED2	Procure products and/or services	8	5
SED3	Select suppliers through a tendering process	9	6
SED4	Outsource business processes	9	9
SFB2	Develop marketing plans	9	5
SFB3	Implement marketing plans	9	5
SFB1	Develop understanding of your markets and customers	10	12
SFD2	Deliver products and services to customers	9	9
SFE1	Manage quality assurance systems	9	5
SFE4	Carry out quality audits	10	6
SFB4	Manage the development of products and services	10	6
SFB5	Manage the marketing of products and services	11	6
SFC2	Bid for contracts	10	10
SFE2	Manage quality audits	7	7
SDB6	Support remote/virtual teams	8	6
SFC3	Sell products and services	9	5